

PTA Annual Meeting Minutes
Thursday, September 29th

Present from board: August D'Amico (President), Melissa Rachinsky (VP of Events) & Nikki Finkel (Treasurer)

Absent due to family emergency: Desiree Ciammaruconi (VP of Fundraising)

Member attendance by sign-in sheet

Augusta D'Amico called meeting to order/Pledge of Allegiance 7:37 PM

Past Minutes

Melissa R. made motion to approve meeting minutes from June 2016 meeting. (Each meetings minutes will be made available on the PTA web site for review)

Gina Hogg seconded motion

Minutes were approved

New Board

Bank Account

The name of the new PTA President, August D'Amico will be added to the PTA bank account and Past President, JoAnn Layton's name will be removed.

Board Positions

New layout of board proposed to include President, VP of Fundraising, VP of Events, a combined Secretary role and the Treasurer in order to better divide responsibilities. Number of board members remains 5 people.

Melissa R. made motion to approve the new board layout, Denise Jacinto seconded motion.

New board layout was approved

Augusta to submit to the NJPTA for official update of By Laws.

New Business/ Open Positions

Secretary - The PTA board has an open role for secretary. This is now a combined role of recording and correspondence. Some previous responsibilities have been shifted to the Vice President roles to better balance, An updated description is available for anyone interested. Please reach out to anyone on the board if you are interested in the position.

Board of Ed Liaison – There is an opening for this role. The person attends Board of Ed meetings and reports information back to the PTA. If no one is interested, the Principal will bring back information and share with PTA.

PIC – Parent Information Committee

It was suggested that Katie Doyle may be taking over this role, PTA board will reach out.

EOY 5th – The 5th grade room parents will handle it

Beautification Committee: Shannon Black, will head this committee again, needs to replenish some of the areas where she pulled out a lot of weeds and cut down rose bushes, needs volunteers for leg work.

Nikki suggested having beautification manage \$1500 that was used for Skytop to do lawn as well as fall & Spring clean-up if they can find better companies
Can we develop a day event to get the kids involved as a learning experience,
Shannon will talk to Mrs. Moyer to see how we can work together with classes
Shannon will connect interested parents to help with this project
The outside sign by the blacktop will also fall under Beautification

Tennis Courts: Question about the tennis courts. They are owned by a outside group and the USTA will be updating and providing a plan for the community to use

Nominating Committee – Need to call for nominating committee members 60 days before the next Spring election. Angela Kluwin has the forms/files available. We do not need to use the nomination committee to fill the open Secretary role.

Variety Show – Samantha Tallmadge will produce the show again this year, but needs help with all other aspects. There will not be a big fundraising push this year.

Theater Week – Gillian Forest is working to get us dates with Kathy who ran it last year, then we'll reach out to get volunteers to help manage the activities and keep the kids organized.

Science Fair – Need a lead chair. JoAnn Layton will help coordinate the Middle School teachers and rubrics, but we are seeking a committee chair for this event that happens in Spring.

Update on Committees/Events

Scarecrows – Laura Copeland would like some help drilling and putting together. Laura will give a shout out for help. Orders are a little lower from last year so we need to get the buzz out and will keep accepting forms next week.
Mrs. Moyer will send a Remind to get in Scarecrows and Memberships

Idea: Can we put the forms as a Take-One stack in the bulletin area for people to grab when needed

Room Parents: Denise Jacinto is coordinating and room parents are sending letters to their classes next week after Mr. Altobello can review and approve.
Be sure the notes to the class call out for checks to be made to CASH so it doesn't get conflicted with PTA checks

Note for Field Day: Need a room parent to stay with each class throughout the whole day to help with lunch and afternoon

Fall Festival Oct 15th (rain date Oct. 16th) – Getting a food truck, lots of fun events, contests and snacks

Please reach out to Carrie Ercolino to volunteer – we need many people to run stations

There will be a card reader so you don't have to only use cash

Question: Is it possible for people to use checks, Carrie to see what the Food Truck will accept

Scholastic Book Fair – Denise Jacinto

Browsing Day Mon. Dec 5

School Shopping Days Tues Dec. 6th & Wed Dec 7th

Family Nights Tues. Dec 6th & Wed. Dec 7th 6:30 – 8:30

All Purpose Room

We will need extra volunteers to break down the sale Wednesday night so the room is clear for school use Thursday

Box Tops – Tonja Deluca Don't forget to collect your box tops. There is an App with a link to Navesink – just need to be sure kids still get credit for the pizza party if we use the app

Board to reach out to Tonja to get information sent out

Field Day – Denise Jacinto & Andrea Chesek will chair with Elise Pote and Tonja Deluca will help.

Library – Angela Kluwin

Spring Barnes & Noble Event, we made \$431.81, not a great turnout, end of the year, people were busy and already spent money on other fundraisers by then.

Update of labeling, organizing finished will make a huge difference in helping kids find books of their interest and level.

We need guest readers. Grandparents, Aunts, Uncles are very welcome. Please look at Sign-up Genius on the PTA web site

Will look into having room parents send a reminder out to classes

B&N Book Release Party – Princess in Black current plan is Nov 17th but may change based on Nicholas event – PTA to circle back on a date Maybe Nov. 28th

Barnes & Noble Spring Events – Mrs. Moyer to check if Thursday May 18th Would work

No current Co-chair unless someone volunteers

Reading is Fun – Jennifer Oteri handles and will send out information soon,

Welcome/Hospitality – Gina Hogg has done an amazing job with the teacher's welcome back luncheon, new Student Orientation and bringing chocolate covered strawberries to our 1st PTA meeting. Thank you!

Membership – Still receiving forms and fees. Melissa R. will send out a reminder to get them in next week in order to be a part of the Directory. Planning to get the directory done and sent out mid-late October.

Question from teachers on how the fee breaks out and where the \$20 goes. Nikki Finkel provided a list of items including field trip busses, T-Shirts for class trips, Assemblies, Ground Maintenance, Navesink Cares and NJPTA dues. Membership is close to the same as last year as we get the final additions in this week and next.

Spiritwear – Order forms are online and have been passed out. Deadline for this order is Oct. 17th. There will be additional offerings with different products in the winter and Spring.

Walkathon – Desiree Ciammaruconi will head up with help from Melissa R. and build a committee. Will look at dates in Spring, but hoping to enhance last year and have more activities for the kids. Suggestion that a lot of schools are doing a Color Run, wondering if we can do it after school instead of during to get more flexibility?

Laura Minnuies mentioned that the Great Race is rumored to come back but it may not be in a school-friendly way to allow schools to be in control of the money they raise

Yearbook – Carrie Ercolino is working to have designated photographers from each class to get a good representation. Ideally needs people that have 35MM, but in a pinch newer phone pictures . Reach out to Carrie to volunteer.

Night at Nicholas - Will be held this year on Wed. Nov 16th. Invites and info to come

MTFODL (Middletown Township Friends of Different Learners– Heather Saffert is heading up. Information is on the web site as well as meeting dates and times.

Principal's Report – Mr. Altobello was not able to attend due to a family emergency. Interim principal had been managing the school this week.

Teacher's report – The teachers send a big thank you for the back to school luncheon and the classroom donations
Book Talks at Barnes & Noble – Thursday Oct. 6th – forms went home this week

Open Discussion

Gift to school

The PTA was very pleased to be able to provide \$11,000 for Chrome books for the 2nd Grade to have their own cart. The classes had been sharing between classes and now have their own. The Chrome books are being purchased.

Navesink Ladies Auxilliary - Laura Minnuies share that they are looking for members to help
Annual Halloween Parade on Sunday, Oct. 30th 1:00 starting at the Red Store, flyer going out

Ladies Auxilliary Vendors Fair – Alyson Homiak-Sheehan is looking for craft vendors
Oct. 23rd 11-3

Kickball – This has been discussed as a Fundraiser for the late fall in absence of the Great Race. Angela Kluwin has offered to coordinate with the help of Gina Hogg and other parent volunteers. There would be a k-2 division, 3-5 division and adult division

Need to set a date and find out if we need permits

We would like to keep it in the late Fall to keep away from Walk-A-Thon

Depending on timing, may see if Laura M. can get us approval to use the Firehouse field or we may look into doing at Bayshore if we need to avoid bad weather

Gina can help with insurance

Trick – or – Trunk: IF there is interest, we will need people to coordinate. Can we do it the same day as the parade in conjunction with the Navesink Auxilliary parade on Sunday Oct. 30th? Laura M. to check to see what the Fireman would think? We don't want to take people away from the parade so we need to find a way to combine them both.

Amazon Smile – Please find information on the web site of how to link your Amazon purchases to Navesink School so a portion goes back to the school.

Next Meeting 7:30 Monday, Nov. 21st There will be babysitting

Adjourned at 9:03

