



Merchandise Fundraiser Suggestion Form

**Please complete this form if you are suggesting a merchandise fundraiser for
Navesink Elementary School**

1. Name of the fundraiser/merchandise: _____

2. Are you willing to be the chairperson for the fundraiser: Yes No

3. Do you need volunteers from the PTA to assist you: Yes No

3A. If you need volunteers, how many: _____

4. Projected expenses: _____

5. Projected income: _____

6. When would you like to start this fundraiser and how long will it last? _____

7. Are you willing to have the merchandise sent to your home for sorting? Yes No

8. How will you distribute product to consumers? _____

Please be advised of the following additional responsibilities:

As the chairperson, you are responsible for storing and distributing all materials (including flyers)

As the chairperson, you are responsible for completing all PTA and district forms including but not limited to: PTA Deposit slips, PTA Check Requests and District fundraising forms.

I, _____, agree to all responsibilities of chairperson for this fundraiser. The PTA Executive Board and Navesink Elementary School will not be held responsible for duties associated with this fundraiser.

Name: _____

Contact Information: _____